

Non-Traditional Educational Opportunities for SCECH Credit

All applications for Non-traditional activities are completed by the Washtenaw ISD SCECH Coordinator on an annual basis. To obtain credit, the SCECH Coordinator will email a verification form to each participant. Participants must then submit the completed original Participant Verification Form *by mail* or in person no later than 30 days after the end of the semester and/or school year to the SCECH Coordinator. **No faxed or emailed copies will be accepted.**

The Non-traditional activities that Washtenaw ISD offers are:

Supervising of Pre-Teaching/Midtier/Pre-Service Student

Teachers can earn up to 15 hours by logging actual supervision time of a higher education student doing their Pre-Teaching/Midtier/Pre-Service observation, with a maximum of 45 hours in a 5-year renewal period. A Supervisor for a Pre-Teaching/Midtier/Pre-Service student must provide documentation of being assigned to serve as a supervising Pre-Teaching/Midtier/Pre-Service student to the building principal for the application period.

Supervising Teacher Program

Teachers can earn 25 SCECHs per semester, with a maximum of 75 in a 5-year period, by supervising a student teacher, or a teacher intern for a university or college full time, with a determined placement period of not less than eight weeks. The participant must submit an evaluation of the Student teacher/teacher intern's performance to the building principal.

Teacher Mentor Program

Teachers can earn 25 SCECHs per semester, with a maximum of 75 in a 5-year period, by mentoring a new teacher for at least one full semester of an academic year and submitting an evaluation of the performance activities for the mentoring period to the building principal.

Supervising School Psychologist Program

School psychologists can earn 25 SCECHs per semester, with a maximum of 75 in a 5-year period, by serving as a supervising school psychologist to an individual holding the Preliminary School Psychologist Certificate. The participant must provide documentation of being assigned to serve as a supervising school psychologist to the building principal along with an evaluation of the performance activities for the application period.

Supervising School Psychologist/Counselor Intern Program

School psychologists and counselors can earn 25 SCECHs per semester, with a maximum of 75 in a 5-year period, by serving as a supervising school psychologist/counselor to an individual completing an internship for a Preliminary or School Psychologist or Counselor Certificate.

The participant must provide documentation of being assigned to serve as a supervising school psychologist/counselor to the building principal along with an evaluation of the performance activities for the application period.

School Improvement Program

Participants can earn 25 SCECHs per school year, with a maximum of 75 in a 5-year period, by fulfilling the following criteria:

- The candidate is an active member of the local or intermediate school board Public Act 25 School Improvement Team for the entire school year.
- The candidate participated in at least 75% of the scheduled school improvement team meetings, but no less than six meetings between August and June.

Principal Mentor Program

Principals can earn 25 SCECHs per school year, with a maximum of 75 in a 5-year period, by fulfilling the following criteria:

- Mentor a new principal for at least one full school year
- Submit for evaluation the goals, objectives and performance activities for the mentoring period to the superintendent
- The participating district must submit a description of the Principal Mentoring program being used to the Washtenaw ISD SCECH Coordinator

Committee Meetings

Teachers, school psychologists, and administrators can earn 25 SCECHs per school year, with a maximum of 75 per category in a 5-year period, by being an active member of one of the following committees: These types of committees meet and are maintained within each school district.

- Administrative Committee
- Principal Committee
- Curriculum Committee
- School Psychologist Committee
- Technology Director Committee
- School Committee

These committees meet on a countywide basis and will be maintained by Washtenaw ISD staff.

- Superintendents Committee
- Special Education Administrators of Meeting

Participants must also fulfill the following criteria:

- Committees must meet a minimum of six times during the school year between August and June, and participants must have attended a minimum of six meetings, or 75% of all scheduled meetings in a school year.
- Meeting attendance (sign in and out sheets) must be verified and signed by the Chairperson for each meeting.
- Minutes for each meeting must be recorded and submitted to the SCECH Coordinator.

The Committee Chairperson is responsible for:

- Monitoring attendance, sign in/out for each meeting
- Submitting to the Washtenaw ISD SCECH Coordinator no later than 30 calendar days from the final meeting date, a copy of the agenda and sign in/out records (with original signatures of participants) for each meeting.
- The participant verification forms for those participants requesting credit.

To obtain program credit, participants must submit a Participant Verification Form to the Committee Chair at the final committee meeting.

Participants should retain copies of all paperwork and agendas for their files.