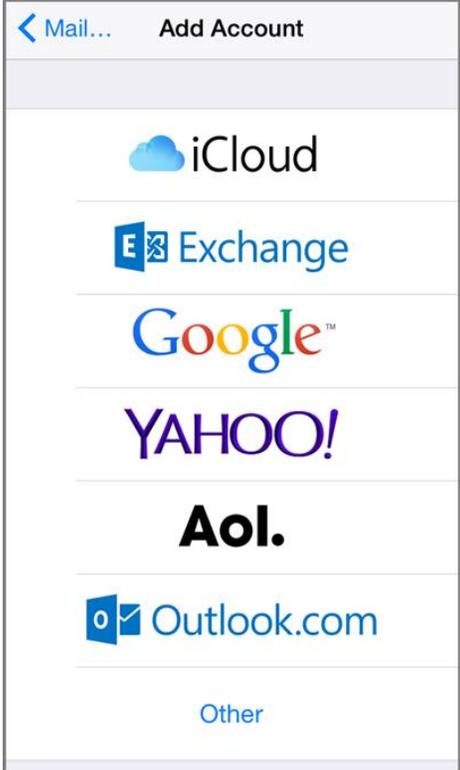
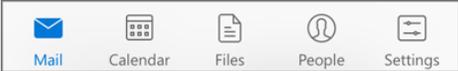
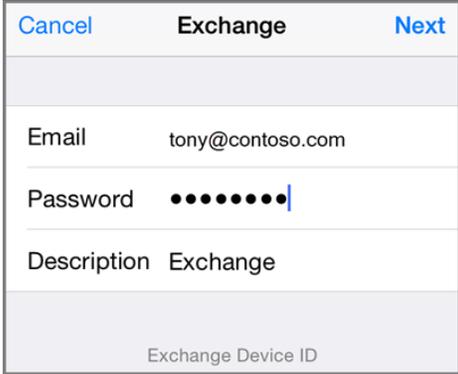


Setting up your iOS device for Office 365

There are two ways to setup Outlook on iPhone... the choice is yours.

 <p>Use Outlook for iOS</p>	 <p>Use the built-in iOS mail app</p>
<p>Note Outlook for iOS requires iOS 8.0 or higher. If the app is incompatible with your device, try adding your mail account using the built-in mail app that comes with your device.</p> <ol style="list-style-type: none">1. Download the Outlook for iOS app from the Apple Store if you haven't installed it yet. If you already have it installed, open it, then tap Settings > Add Account.2. Tap Office 365 if you have a work or school account in Office 365 for business.  <ol style="list-style-type: none">3. Type your full email address, for example tony@contoso.com, type your password, and then tap Sign in. <p>Tip If you get a time-out message, your password or other information might be incorrect. Retype the information, and then try again.</p>	<ol style="list-style-type: none">1. Tap Settings > Mail, Contacts, Calendars > Accounts > Add account > Email.2. In the Add Account page, tap Exchange.  <ol style="list-style-type: none">3. Enter your full email address, for example tony@contoso.com, and your password, and then tap Next.

 <p>Use Outlook for iOS</p>	 <p>Use the built-in iOS mail app</p>
<p>Note If you previously selected Exchange to set up your account you may receive a message about security upgrades and you'll need to re-sign in. Follow the prompts and sign in with your full email address and password.</p> <div style="border: 1px solid #ccc; padding: 10px; margin: 10px 0;">  </div> <ol style="list-style-type: none"> 4. Select Yes to let the app access your info. Outlook for iOS begins syncing. 5. Tap one of the icons to view your calendar, files, or contacts in the app. <div style="border: 1px solid #ccc; padding: 5px; margin: 10px 0; text-align: center;">  </div> <ol style="list-style-type: none"> 6. To learn more about using Outlook for iOS, tap Settings > Help. Or, see Add another account 	<div style="border: 1px solid #ccc; padding: 10px; margin: 10px 0;">  </div> <ol style="list-style-type: none"> 4. By default, Mail, Contacts, and Calendar information are synchronized. Tap Save. 5. If you're prompted to create a passcode, tap Continue and type a numeric passcode. If you're prompted and don't set up a passcode, you can't view this account on your device. You can also set up a passcode later in your settings. <p>Not working? Make sure you entered your email and password correctly and try again. You can also try setting the account up manually following the steps in the section Set up IMAP or POP email accounts, but selecting this method will only add your email, not your calendar or contacts.</p> <p>Learn about other Office 365 resources for iOS in the See Also section at the bottom of this page.</p>

 <p>Use Outlook for iOS</p>	 <p>Use the built-in iOS mail app</p>
<ol style="list-style-type: none">1. You can have more than one email account in Outlook for iOS. Tap Settings > + Add Account.2. Go back to the top of this page and select the type of account you want to add. <p>Delete an account</p> <ol style="list-style-type: none">1. Tap Settings.2. Tap the account you want to delete.3. Select Remove Account, and then select From Device or From Device & Remote Data. <p>Learn about other Office 365 resources for iOS in the See Also section at the bottom of this page.</p>	