



**WASHTENAW INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING MINUTES**

Tuesday, October 15, 2024

The Washtenaw Intermediate School District Board of Education held a regular board meeting on Tuesday, October 15, 2024, in Washtenaw ISD's Teaching and Learning Center Board Room at 1819 South Wagner Road in Ann Arbor, Michigan.

CALL TO ORDER

The meeting was called to order at 5:00 PM by President Diane Hockett.

ATTENDANCE

The following members were present:

Diane Hockett, President
Mary Jane Tramontin, Vice President
Steve Olsen, Trustee
Sarena Shivers

The following member was absent:

None

Quorum was met.

Also present:

Naomi Norman, Superintendent
Cherie Vannatter, Deputy Superintendent
Jennifer Banks, Director of Instruction
Ashley Kryscynski, Communications and Public Relations Specialist
Tanner Rowe, Operations Director
Melissa Paschall, Special Education Supervisor/Principal
Althea Wilson, Early Childhood Family Services Coordinator
Regina Roza, Teaching Assistant
Jessica Brandon, Teaching Assistant
Sean Brandon, Teaching Assistant
Kimberly Minetee, Teaching Assistant
Theresa Roberds, Teaching Assistant
Karen Bailey, Appointee to the Honey Creek School Board
Theresa Saunders, Member of the Public
Anne B, Member of the Public
TJ Greggs, Administrative Assistant to the Superintendent

APPROVAL OF THE AGENDA

Sarena Shivers moved, Steve Olsen seconded, to approve the agenda, as presented.

Ayes: Diane Hockett, Mary Jane Tramontin, Steve Olsen, Sarena Shivers

Nays: None.

Motion carried.

COMMUNICATIONS: Superintendent Naomi Norman shared about two grants from Special Olympics Michigan for High Point and Red Oak in the amount of \$1200.00 each.

PUBLIC PARTICIPATION: There was no public participation.

APPOINTMENT OF HONEY CREEK BOARD MEMBER: The Board of Education approved the recommendation to appoint Karen Bailey to the Honey Creek Community School Board of Trustees. Ms. Bailey was sworn in at the board of education's meeting on October 15, 2024.

Mary Jane Tramontin motioned, Steve Olsen seconded, that the Board of Education confirm Karen Bailey to the Honey Creek Community School Board, as presented.

Ayes: Diane Hockett, Mary Jane Tramontin, Sarena Shivers, Steve Olsen

Nays: None.

Motion carried.

PRESENTATION: A celebration of Dr. Theresa Saunders and her time on the WISD Board of Education. Thank you's from staff and colleagues were shared. They included appreciation for her unwavering commitment to public education, students, and families in our community. They also shared how her many years of service and dedication were a shining example of what everyone should strive for. She helped pave the way for a more inclusive, socially just, and equitable future for our district and our community. She was thanked in so many ways for all that's she's done.

EQUITY, INCLUSION, AND SOCIAL JUSTICE DIALOGUE: Superintendent Naomi Norman facilitated the Equity, Inclusion, and Social Justice (EISJ) discussion, sharing about the following:

- Tracy Session and Antonio Saunders shared the framework of the Kriseles culture survey that the WISD has taken.
- The Board of Education had the opportunity to ask questions about the Kriseles framework.

CONSENT AGENDA

Steve Olsen moved, Mary Jane Tramontin seconded, that the Board of Education approve the minutes and Superintendent's recommendations in the Consent Agenda, as presented.

Voting yes: Diane Hockett, Mary Jane Tramontin, Steve Olsen, Sarena Shivers

Voting no: None.

Motion carried.

Approval of Minutes

The Board approved the minutes of the September 10, 2024, regular meeting.

032-24-25

The Board approved the following employment recommendations:

- Renee Redding as Teaching Assistant.
- Elijah Zapata as a Classroom Attendant.
- Shannon Knox as a Teaching Assistant

033-24-25

The Board approved the following reclassification requests:

- Dawn Stewart, LEA Mental Health Coordinator, 1.0 FTE, 210 Workdays, Non-Affiliated to Supervisor of Instructional Supports, 1.0 FTE, 230 Workdays, Non-Affiliated.
- Julie Lenhart, Home Visitor, 1.0 FTE, 230 Workdays, Unit I to Early Head Start Home Visitor, 0.6 FTE, 230 Workdays, Unit I.

034-24-25

The Board approved the following new position requests:

- Coordinator of Career Technical Education, 1.0 FTE, 210 workdays, salary level: Grade10, Step (Based on experience), Worksite: TLC, Non-Affiliated bargaining.
- Coordinator of Experiential Learning, 1.0 FTE, 210 workdays, salary level: Grade10, Step (Based on experience), Worksite: TLC, Non-Affiliated bargaining.

035-24-25

The Board approved the following staff retirements:

- Jeanne Brakhage, effective September 1, 2024.
- Donald "Scott" Heister, effective June 30, 2025.

036-24-25

The Board authorized the administration to approve CTE contract between Hanover and Washtenaw ISD in the amount of \$85,000.00, as presented.

037-24-25

The Board authorized the administration to approve contract between SOS Community Services and Washtenaw ISD in the amount of \$49,000.00, as presented.

038-24-25

The Board authorized administration to approve contract with BFDI Training Institute in the amount of \$47,333.84, as presented.

039-24-25

The Board authorized administration to approve contract with Michigan Rehabilitation Services in the amount of \$100,000.00, as presented.

NEW BUSINESS – 12c Consolidation Incentive Payments Grant: Superintendent Naomi Norman addressed the Board regarding the 12c Consolidation Incentive Payments Grant from the Michigan Department of Education in the amount of \$5,000,000.00 for services and supports.

Mary Jane Tramontin moved, Sarena Shivers seconded, that the Board of Education authorize administration to accept funds from the Michigan Department of Education (MDE) in the amount of \$5,000,000.00 to implement services and supports outlined in the 12c Consolidation Incentive Payments Grant, as presented.

Voting yes: Diane Hockett, Mary Jane Tramontin, Steve Olsen, Sarena Shivers

Voting no: None.

Motion carried.

NEW BUSINESS – Reclamation Education Project, LLC Contracted Services Agreement for 2024- 2025:

Director of Instruction Dr. Jennifer Banks addressed the Board regarding the contract with Dr. Maisie Gholson and the Reclamation Education Project, LLC for the design and development of a professional workshop focused on secondary mathematics.

Sarena Shivers moved, Steve Olsen seconded, that the Board of Education approve contract with Reclamation Education Project, LLC in the amount of \$165,000.00, as presented.

Voting yes: Diane Hockett, Mary Jane Tramontin, Steve Olsen, Sarena Shivers

Voting no: None.

Motion carried.

NEW BUSINESS – Emdin Support Services Contracted Services Agreement:

Director of Instruction Dr. Jennifer Banks addressed the Board regarding the contract with Dr. Chris Emdin and Emdin Educational Services for the development and facilitation of two in-person, three-hour professional learning sessions on Collider Classroom.

Steve Olsen moved, Mary Jane Tramontin seconded, that the Board of Education approve the contract with Emdin Support Services in the amount of \$65,000.00, as presented.

Voting yes: Diane Hockett, Mary Jane Tramontin, Steve Olsen, Sarena Shivers

Voting no: None.

Motion carried.

NEW BUSINESS – FY25 SNAP-Ed Subrecipient Agreement:

Director of Instruction Dr. Jennifer Banks addressed the Board regarding the FY25 Supplemental Nutrition Assistance Program Education (SNAP-Ed) funding from Michigan Fitness Foundation in the amount of \$360,746.00.

Mary Jane Tramontin moved, Sarena Shivers seconded, that the Board of Education authorize administration to accept the FY25 Supplemental Nutrition Assistance Program Education in the amount of \$360,746.00, as presented.

Voting yes: Diane Hockett, Mary Jane Tramontin, Steve Olsen, Sarena Shivers

Voting no: None.

Motion carried.

NEW BUSINESS – WISD Board of Education Candidate Review:

The Board of Education discussed the five candidates for the position of Trustee for the WISD Board of Education.

Sarena Shivers moved, Steve Olsen seconded, that the Board of Education interview all five candidates (Candidates 1, 2, 3, 4, and 5) for the purpose of filling the vacancy left by Trustee Theresa Saunders, as five candidates have been presented.

Voting yes: Diane Hockett, Mary Jane Tramontin, Steve Olsen, Sarena Shivers

Voting no: None.

Motion carried.

NEW BUSINESS – Authorization of Closed Session

Mary Jane Tramontin moved, Sarena Shivers seconded, that the Board of Education convene in closed session under Section 8(1)(h) to consider a letter from Washtenaw ISD attorneys, as presented.

Voting yes: Diane Hockett, Mary Jane Tramontin, Sarena Shivers, Steve Olsen, Sarena Shivers

Voting no: None.

Motion carried.

RECESS

The Board went into recess for Closed Session at 6:48 PM under Section 8(1)(h) to consider a letter from Washtenaw ISD attorneys.

RECONVENE

The board reconvened at 7:30 PM to continue open session.

OTHER ITEMS OF BUSINESS – Amendment to 10/15/2024 Board Meeting Agenda

Steve Olsen moved, Sarena Shivers seconded, that the Board of Education amend the meeting agenda for the appointment of a secretary to fill the role vacated by Dr. Saunders, as presented.

Voting yes: Diane Hockett, Mary Jane Tramontin, Sarena Shivers, Steve Olsen, Sarena Shivers

Voting no: None.

Motion carried.

OTHER ITEMS OF BUSINESS – Appointment of Board Secretary

Mary Jane Tramontin moved, Sarena Shivers seconded, that the Board of Education appoint Steve Olsen as Board Secretary, as presented.

Voting yes: Diane Hockett, Mary Jane Tramontin, Sarena Shivers, Steve Olsen, Sarena Shivers

Voting no: None.

Motion carried.

BOARD OF EDUCATION REPORTS: The Board of Education President Diane Hockett shared the changes in the MASB’s 2024 Delegate Assembly Handbook.

ADMINISTRATIVE REPORTS - Superintendent’s Report: Superintendent Naomi Norman addressed the Board, speaking about the following:

- First TLC Staff Meeting
- My Future Fund
- Launch Michigan

ADJOURNMENT.

The meeting was adjourned at 8:15 PM

Respectfully submitted,

Steve Olsen, Secretary
Washtenaw ISD Board of Education