



**WASHTENAW INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING MINUTES**

Tuesday, April 9, 2024

see update

The Washtenaw Intermediate School District Board of Education held a regular board meeting on Tuesday, April 9, 2024, in Washtenaw ISD's Teaching and Learning Center Board Room at 1819 South Wagner Road in Ann Arbor, Michigan.

CALL TO ORDER

The meeting was called to order at 5:02 p.m. by President Diane Hockett

ATTENDANCE

The following members were present:

- Diane Hockett, President
- Mary Jane Tramontin, Vice President
- Theresa Saunders, Secretary
- Steve Olsen, Trustee

The following member was absent:

- Sarena Shivers, Treasurer

Quorum was met.

Also present:

- Naomi Norman, Superintendent
- Cherie Vannatter, Deputy Superintendent
- Brian Marcel, Associate Superintendent
- Edward J. Manuszak II, Executive Director, Early Childhood Programs
- Tanner Rowe, Director of Operations
- Becky Mullins, Human Resources and Legal Services Supervisor
- Victoria Westmoreland, Administrative Assistant to the Superintendent

APPROVAL OF THE AGENDA

Motion by Theresa Saunders, seconded by Mary Jane Tramontin, to approve the agenda, as presented.

Ayes: All.

Nays: None.

Motion carried.

SPECIAL PRESENTATION – 2024-2025 Budget Presentation: Associate Superintendent Brian Marcel addressed the Board, sharing the 2024-2025 WISD Budget Presentation. He started by thanking the Board, Administration, and Staff for their work with getting the budget together. Brian provided a detailed breakdown of the proposed Special Education and General Education budget and concluded the presentation by fielding questions from the Board.

EQUITY, INCLUSION, AND SOCIAL JUSTICE DIALOGUE: Superintendent Naomi Norman facilitated the Equity, Inclusion, and Social Justice (EISJ) discussion, sharing about the following:

- Board members had the opportunity to reflect on their first Equity, Inclusion, and Social Justice (EISJ) training held on April 2, 2024. Each present member spoke to the powerful impact that the first session had and expressed eagerness to continue EISJ training.

CONSENT AGENDA

Prior to a motion, Board President Diane Hockett paused to express gratitude to Supervisor of Instruction Melissa Brooks-Yip for her service. Hockett extended her best wishes for Brooks-Yip's future endeavors. Brooks-Yip had submitted her letter of resignation, effective June 28, 2024.

Motion by Steve Olsen, seconded by Theresa Saunders, that the Board of Education approve the minutes and Superintendent's recommendations in the Consent Agenda, as presented.

Voting yes: Theresa Saunders, Mary Jane Tramontin, Steve Olsen, Diane Hockett.

Voting no: None.

Motion carried.

Approval of Minutes

The Board approved the minutes of the April 2, 2024, special meeting minutes.

091-23-24

The Board approved the following employment recommendations:

- Candra Cooke as an Early Childhood Specialist.
- Goodluck Mpeba as a Teaching Assistant.
- Molly McCue as a Special Education Coordinator
- Sarah Levar as a General Education Social Worker.
- Sarah Vanzanten as an ASD Teaching Assistant

092-23-24

The Board approved the following reclassification requests:

- Felicia Walker, YA SCI TA, 1.0 FTE, 205 Workdays, Unit I Bargaining, to TA High Point Floater, 1.0 FTE, 205 Workdays, Unit I Bargaining.
- Collette Roberts, Music Therapist, 0.5 FTE, 92.5 Workdays, Unit II Bargaining, to Music Therapist, 0.2 FTE, 37 Workdays, Unit II Bargaining.
- Leslie Hite, Technical Specialist III, 1.0 FTE, 230 Workdays, Non-Affiliated Bargaining, to Technical Specialist III – Pupil Accounting & State Reporting Coordinator, 1.0 FTE, 230 Workdays, Non-Affiliated Bargaining.
- Patricia Lawson, Teacher – Young Adult Program, 1.0 FTE, 185 Workdays, Unit II Bargaining, to Flex Teacher – Young Adult Program, 1.0 FTE, 185 Workdays, Unit II Bargaining.
- Richele Scalzo, Teacher - ASD, 1.0 FTE, 185 Workdays, Unit II Bargaining, to Teacher – Carpenter Young Adult Program, 1.0 FTE, 185 Workdays, Unit II Bargaining.
- Sara Igonin, SCI Teacher, 1.0 FTE, 185 Workdays, Unit II Bargaining, to ASD Teacher, 1.0 FTE, 185 Workdays, Unit II Bargaining.
- Ty Kinasz, Special Education Teacher, 1.0 FTE, 185 Workdays, Unit II Bargaining, to Early College Alliance (ECA) Teacher Consultant, 1.0 FTE, 185 Workdays, Unit II Bargaining.
- Tiffany Schooler, TA – Young Adult Out-Center Floater, 1.0 FTE, 185 Workdays, Unit I Bargaining, to TA – A2YA, 1.0 FTE, 185 Workdays, Unit I Bargaining.

093-22-23

The Board approved the following staff retirement.

- Carlene Laskey, effective June 30, 2024.
- Patricia Lawson, effective April 30, 2024.

094-23-24

The Board approved the following staff resignations:

- Melissa Brooks-Yip, effective June 28, 2024.

NEW BUSINESS – Beatty Grounds Care: Director of Operations Tanner Rowe addressed the Board, sharing information about the proposed contract. Mr. Rowe expressed approval of the vendor’s previous work as the primary vendor for grounds care services at every other Washtenaw ISD building.

Motion by Mary Jane Tramontin, seconded by Theresa Saunders, that the Board of Education authorize the administration to approve a contract with McIntosh Grounds Maintenance for the snow and lawn care at Beatty Early Learning Center School, for a cost not to exceed \$20,000.00, as presented.

Voting yes: Steve Olsen, Diane Hockett, Theresa Saunders, Mary Jane Tramontin.

Voting no: None.

Motion carried.

NEW BUSINESS – Beatty Janitorial Services: Director of Operations Tanner Rowe addressed the Board, sharing information about the proposed contract. Mr. Rowe explained that the vendor was selected not only because of an exceptional bid, but because the company also offered full-time, year-round services.

Motion by Steve Olsen, seconded by Mary Jane Tramontin, that the Board of Education authorize the administration to approve a contract with DM Burr Facilities Management for the janitorial services at Beatty Early Learning Center School as outlined in the proposal request, for a cost not to exceed \$83,101.00, as presented.

Voting yes: Mary Jane Tramontin, Steve Olsen, Diane Hockett, Theresa Saunders.

Voting no: None.

Motion carried.

NEW BUSINESS – High Point Solar Phase II: Director of Operations Tanner Rowe addressed the Board, sharing information regarding High Point School’s solar operation and outlined plans for the upcoming phase II, which entails the installation of additional solar panels. Mr. Rowe shared that the solar panels are locally sourced, highly efficient, and well-regarded in the community.

Motion by Steve Olsen, seconded by Theresa Saunders, that the Board of Education authorize the administration to approve a contract with Homeland Solar for installation of solar panels at High Point School, for a cost not to exceed \$282,700.00, as presented.

Voting yes: Theresa Saunders, Mary Jane Tramontin, Diane Hockett, Steve Olsen.

Voting no: None.

Motion carried.

NEW BUSINESS – Board Policies – First Read: Human Resources and Legal Services Supervisor Becky Mullins presented Board Policies #2410 – Prohibition of Referral or Assistance (Rescinded), #6325 – Procurement – Federal Grants/Funds, #6520 – Payroll Deductions. No Board action was required and there was no motion.

NEW BUSINESS – 2024-2025 WISD Proposed Budget – First Read: Associate Superintendent Brian Marcel addressed the Board, explaining that that no Board action is required until the second read at the June 25, 2024, meeting. No Board action was required and there was no motion.

OTHER ITEMS OF BUSINESS – Recommendation for Probationary Teachers: Superintendent Naomi Norman addressed the Board, explaining that the attachment has been shared with the Board as a formality under the Michigan Teachers' Tenure Act ("Act"). No Board action was required and there was no motion.

BOARD OF EDUCATION REPORTS: Board of Education President Diane Hockett spoke about the following upcoming events:

- April 18, 2024, WASB WISD 2024-2025 Budget Presentation
- April 25, 2024, WASB Professional Development

ADMINISTRATIVE REPORTS – Superintendent's Report:

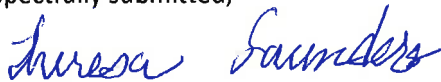
Superintendent Naomi Norman spoke about the following:

- WISD Administrative staff is headed to the 2024 ASU + GSV conference in San Diego.
- Naomi Norman spoke with the CEO of The Arts Alliance about the possibility of an arts millage that includes funding for education.
- EPIC MRA finished the polling and shared results for the upcoming SE Millage.
- The April 2, 2024, WISD CTE Think Tank hosted by CTE Director Ryan Rowe and Superintendent Norman was successful and the two received positive feedback from attendees.
- An upcoming meeting with Newsweek to discuss challenges in education.
- WISD's Local District Services Leadership Team has been meeting monthly throughout the school year and is in a place where they are creating actionable steps with their ideas to work across departments and multiply their impact.

ADJOURNMENT

The meeting was adjourned at 6:46 p.m.

Respectfully submitted,



Theresa Saunders, Secretary

Washtenaw ISD Board of Education